You can search discussion boards in your course for a specific word, topic, or individual. This is helpful when you want to make sure you’ve made all the postings necessary for a week or when you want to respond to a certain individual or topic.

To search the discussion boards, you will need to use the **Search Box**. It can be found in several places:

1) On the main discussion board page. Searching here allows you to search ALL the discussion board postings for the course.

2) On an individual forum page. To access the Search Box on an individual forum page, you will have to first press the “Search” button.
You can then use the Search Box to bring up only the posts that meet certain criteria. You can, for example, type your name in the Search Box (don’t forget to press “Go”) to bring up all of your posts.

Typing your name in the Search Box brings up all of your posts. (Make sure to type your name as it appears in the Discussion Board.)

You can also narrow search for posts by date. The search shown below will bring up all posts (by everyone) added after December 10, 2010 at 12:00 a.m.

Finally, you can search by keyword. The search function will bring up any posts that contain the word you specify.

You can also search by keyword. Here, we searched for "video."